



Indianapolis Airport Authority

# ADDENDUM NO.1

JULY 16, 2010

## INDIANAPOLIS DOWNTOWN HELIPORT APRON REHABILITATION IAA PROJECT NO. H-10-023

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Date: July 16, 2010

## ADDENDUM NO. 1

### INDIANAPOLIS DOWNTOWN HELIPORT APRON REHABILITATION IAA PROJECT NO. H-10-023

#### TO: All Plan Holders of Record

The following addendum items modify, change, delete from or add to, the requirements of the contract documents for this project. The articles contained in the addendum take precedence over the requirements of the previously published contract documents. Where any article of the contract specifications or any detail of the contract drawings is modified or any paragraph, subparagraph or clause thereof is modified or deleted by the articles contained in this addendum, the unaltered provisions of that article, paragraph, subparagraph or clause shall remain in effect. All Contractors shall acknowledge receipt of this Addendum in the space provided in the Bid Proposal Packet.

#### Item No. 1 – Change of Date for Bid Opening

- A. The bid opening date has been changed from July 20, 2010 to July 29, 2010. The meeting time and place remains the same (10:00 am at 2349 Aviation Drive, Conference Room 1).

#### Item No. 2 – Pre-Bid Meeting

- A. See attached for meeting minutes from the Pre-Bid Meeting held on June 29, 2010.
- B. See attached sign-in sheet from the Pre-Bid Meeting.

#### Item No. 3 – Contractor Questions

- A. **Question:** Where is the nearest 2" water hydrant?

**Answer:** The nearest water fire hydrant is located on the southeast corner of the heliport ramp. The hydrant is a standard fire hydrant connection.

- B. **Question:** Does IAA have any pictures of the site?

**Answer:** The engineer's summary report contains pictures of the site with pavement distresses. The engineer's summary report has been attached to the addendum.



## Pre-Bid Meeting Minutes

### Heliport Ramp Rehabilitation

IAA Project #H-10-023

June 29, 2010

#### 1. Introduction [by: Darren Bost, Project Manager - IAA]

The purpose of this meeting was to make all aware of the project and the bidding procedures & requirements.

Project Name: Heliport Ramp Rehabilitation

Project Number: IAA Project #H-10-023

##### A. Bidding Documents

- Plans (One Volume) Dated: 06/18/2010
- Specifications (One Volume) Dated: 06/18/2010
- Bid Proposal (One Volume) Dated: 06/18/2010

##### B. Bid Time / Date / Location

July 20, 2010 @ 10:00 AM  
Program Office, Conf. Room 1

#### 2. Project Representatives [by: Darren Bost, Project Manager - IAA]

The project representatives were reviewed as following:

- A. **Owner:** Indianapolis Airport Authority
- B. **Design:** Butler, Fairman & Seufert Inc.
- C. Attendees Introduction

#### 3. Bidding Procedure [by: Darren Bost, Project Manager - IAA]

The bidding procedures are published in the bidding documents and were reviewed as highlighted below:

##### A. Must submit the Bid Proposal Package in Sealed Opaque Envelope marked outside with:

- Bidder's Name
- Project Name
- Date & Time Bids Due

B. **Bid Proposal Package Items** should also include four important documents that we consider the 4 Fatal Flaws:

- *Form 96 –Contractor’s Bid for Public Works*
- *Financial Statement*
- *Bid Bond or Certified Check totaling 5% of Bid*
- *Contract Signature Page* (must be signed by authorized party)

All must be completed in their entirety. The bid will be read but will not be given further consideration.

C. Use the bid question form located in the specifications for all for questions ([CIP@indianapolisairport.com](mailto:CIP@indianapolisairport.com)) - include the project name & number

D. Deadline for submitting bid Questions – 10 calendar days Prior to Bid Day

4. **XBE Targets [by: Corey Wilson, Dir. of Supplier Diversity - IAA]**

Targets were reviewed as listed in the bidding documents and additionally as follow: The importance of the Disadvantaged Business Enterprise (WBE) targets for participation in this project as listed in the Specifications Manual was reviewed and stressed. The project targets for this package are as follows: 14% DBE, 9% MBE and 5% WBE.

**Review of Insurance Program [by: Darren Bost, Project Manager - IAA]**

All were directed to review the Insurance program as listed in Section 70 of the General Provisions.

5. **Review of Safety Plan [by: Darren Bost, Project Manager - IAA]**

All were directed to review the Safety program as listed in the specifications.

6. **Project Plans & Specifications Review [by: Paul Shafer, Engineer - BFS]**

A. General Scope of Work

B. Project Time

- **30 Calendar days** from Notice to Proceed

C. Project Site Logistics / Access [by: Darren Bost, Project Manager - IAA]

D. Site Tour [by: Darren Bost, Project Manager - IAA]

A site tour was arranged for the interested bidders to meet at the Heliport Airport at 2:00pm later on in the afternoon with Mark Chastain, Heliport Manager.

7. **Brief Networking Session – Held after meeting**

Pre-Bid Meeting  
 Heliport Ramp Rehabilitation  
 IAA Project # H-10-023  
 29-Jun-10

Name	Company	Phone	Cell	Email	MBE or WBE Firm?
Darren Bost <b>DB</b>	IAA	317-487-5267		<a href="mailto:dbost@indianapolisairport.com">dbost@indianapolisairport.com</a>	
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Keat Heff	Heff Sealing	618-445-3148	618-445-1827		
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